

## Appendix C. Report of a safeguarding concern form

<b>The Avenue LTS&amp;FC Report of a safeguarding concern</b>	
Name of person reporting concern	
Telephone number	
Email	
Club role e.g. coach; child or adult member; Committee member etc	
Time and date when made aware of the incident (if not the subject of the incident)	
<b>Details of safeguarding concern</b>	
Date and time of the incident	
Place of the incident	
Summary of the incident	
People involved in the incident	
Victim of the incident	
Person or persons alleged to have caused the incident	
Witnesses	
Signature of person submitting report and date	