

| MINUTES of the ANNUAL GENERAL MEETING of the AVENUE LAWN TENNIS FITNESS and SQUASH CLUB held at the Avenue on Thursday 22nd March 2018 at 7.30 pm chaired by the Club Chairman Binky Hallett |   |
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| Apologies  | From 16 members. List held in office. 37 members attended   |
| A Minutes silence  | Held for those members who had passed away during the year<br>Bill Hampson<br>Joan Fortune<br>Hugh Logue<br>Ken Blowe<br>Peter Craddock<br>Sue Rayner<br>Bill Reece<br>Nigel Boschi<br>David Partridge<br>Tony Hill<br>Will Acres   |
| Minutes of the meeting   | of the AGM of 2017 Approved.<br><br>Proposed by Mike Colbourne Seconded by David Perks  |
| Matters arising  | None  |
| Chairman's Report  | <p>The club has had a busy year.</p> <p>We welcomed our new Treasurer, Richard Ainscow, onto the committee last summer.</p> <p>More recently we invited Jenny Morris as Assistant Treasurer.</p> <p>We also appointed a paid Bar Manager, Kim McCormick, who has made a great start by running a number of very successful social events at the club. It would be great to see more members taking the opportunity to support these.</p> <p>With the resignation of our Head Tennis Coach, Roger Manvell, Jenny Ward (our Honorary Secretary) instigated the appointment process, calling in support from our local LTA manager Zoe Bambridge. The committee has been guided through the process to successfully appoint Ashley Neaves and his team who ran three free Tennis sessions and started the full programme a few weeks ago. Zoe will continue to work with the club to enable us to develop our short, medium and long term aims and grow membership.</p> <p>I have collated the information from a survey completed by club members some time ago and this will be used to inform the development. Survey results are at the end of the minutes.</p> <p>A number of maintenance projects have been completed:</p> <ol style="list-style-type: none"> <li>1. Steel columns along north and south walls of squash courts cleaned and rust treated.</li> <li>2. Large crack on south wall pinned and re-plastered.</li> <li>3. South wall repointed.</li> <li>4. Walls waterproofed.</li> <li>5. New roof with storage to grounds staff shed.</li> <li>6. Ladies showers and toilets refurbished.</li> </ol> |

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|                          | <p>7. New panel, drain and floor to men's showers.<br/> 8. Outside boiler removed with now just the one inside boiler providing heating and hot water.<br/> 9. Walkway alongside office repaired and made safe.</p> <p>Planned work:</p> <ol style="list-style-type: none"> <li>1. New drain for ladies shower.</li> <li>2. Kitchen upgrade to meet health and hygiene standards.</li> <li>3. Decoration inside building with new carpets on landing and stairs.</li> <li>4. Permanent tray fitting at clay tennis court gate to prevent travel of clay.</li> </ol> <p>A number of new classes have been introduced and the Fitness Committee, with the support and advice of Pete Davies, he will continue to develop these.</p>  |
| <p>Treasurers Report</p> | <p>Accounts Appendix B form Treasurers report.</p> <p>I have been in the post 6 months starting towards the end of the last financial year and looking to the future. A detailed commentary on the results and the loss for the last year are contained in pages 2-3 of the Accounts pack</p> <p>In summary the accounts have been independently examined by OMW Accountancy but this is not a full audit.</p> <p>Comments from floor.</p> <p>Question. Can you explain reduction in cash and the loss and depreciation in the accounts for non-accountants?</p> <p>Answer. The loss is after charging depreciation which is a non-cash charge (writing down an asset that has been bought in previous years) against profits. So the cash impact of the loss for the year can be calculated as:</p> <p>Loss in accounts £10K, add back depreciation £30K, resulting in £20K profit, then less capital spends in the year £30K which returns us to a cash impact of £10K negative. Slightly worse levels of year end debtors of £10K takes the £10K negative to £20K negative.</p> <p>Question. Is membership on the rise?</p> <p>Answer. Yes over 2016.17 up by £20000</p> <p>Question; Why is Interest received down on 2016?</p> <p>Answer. During previous treasurer's tenure fixed term deposits were not placed back on deposit but left sitting in current account for a part of the year and a year on year reduction in interest rates available.</p> <p>The Treasurer then stated The Avenues strengths are the combination of different sporting categories we offer which makes us unique for a private members club of our size. A set of accounts should reflect the cohesive nature of a club, not seek to compartmentalise the individual sports by attempting to draw out their differing profitability lines. Furthermore, doing this represents a considerable administrative burden on the largely volunteer management.</p> |

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|                      | <p>I am going to propose moving forward into 2019 without presenting the detailed cost breakdown between tennis, fitness, gym and squash to members in the year end accounts. Next year with an abridged version of the accounts, encompassing all categories together to make the club more cohesive as a whole. 2018 accounts will be in similar format to 2017 but I will seek approval at the next AGM in March 2019 to present the streamlined accounts.</p> <p>It should be noted that the streamlined format will be used to provide the Management Committee with monthly management accounts to guide budgeting and decision making and to manage resources from hereon in.</p> <p>The Chairman commented club will work better as whole for all members.</p> <p>One member commented that he preferred the present format of the accounts that allowed you to see section by section income and expenditure.</p> <p>Going forward the Treasurer will be providing the management committee with monthly reports in the streamlined format as it would be totally impractical to deliver the full section by section analysis each month.</p> <p>The Treasurer commented that the Club is run by volunteers and a very small team of part time staff: keeping a close eye on costs can and does work.</p> <p>Treasurer clarified that we are an Annual Membership club and payment by Direct debit is a 12 month contract, renewed annually. As per club rules, penalties apply if you break your payment.</p> <p>Accounts adopted. Proposed by Nigel Coote seconded by Dave Wigley</p> |
| Rule Changes         | None   |
| Election of Officers | <p><b>Chairman</b> - Binky Hallett Proposed David Perks by Seconded by Darren Whitcher</p> <p><b>Honorary Secretary</b> - Neville Thomson Proposed by Andy Gilliatt Seconded by Iain Cameron</p> <p><b>Honorary Assistant Secretary</b> – Andy Franklin Proposed by Jenny Ward Seconded by Binky Hallett</p> <p><b>Honorary Treasurer</b> – Richard Ainscow Proposed by Jenny Ward Seconded by Binky Hallett</p> <p><b>Honorary Assistant Treasurer</b> – Jenny Morris Proposed by Jenny Ward Seconded by Binky Hallett</p> <p><b>House 1</b> – Robin Reucroft Proposed by Vince Ibbs Seconded by David Perks<br/> <b>House 2</b> - Vacant<br/> <b>Bar 1</b> - Vacant<br/> <b>Social 1</b> – Sue Sparshatt Proposed by Mike Colbourne Seconded by Tony Jones<br/> <b>Social 2</b> – Hazel Lock Proposed by Sue Sparshatt Seconded by Mike Colbourne</p>  |

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|                       | <p>There being no ballot necessary for the posts, all were duly elected.</p> <p>Proposed by Dave Wigley Seconded by Grahame Brown</p>  |
| Election of President | <p>Binky gave her thanks to Peter Davies the outgoing President and read a letter from him as he was unable to attend the meeting.</p> <p>Iain Cameron was elected as the new President.</p>   |
| AOB                   | <p>Neil Crawford asked if there are any plans for development, The Chairman replied we have first appointed a new coach Ashley Neaves, we are now working toward standardising everything across the club. Zoe Bambridge the LTA representative is attending the next management meeting. Short, medium and long term plans will come from that this and will be shared with members as they progress.</p> <p>Neil also commented that we now have a unified management committee.</p> <p>Irene Smalley also proposed a vote of thanks to the management committee she commented that the club and committee are working together as a whole; it is a great place to be.</p> <p>Presentation and thank you to Jenny Ward who is stepping down as Honorary Secretary.</p> |
|                       | <p>There being no further business, the meeting closed at 20.15pm</p>  |

#### Appendix A survey results

| <u>GROUP CLASSES/ACTIVITIES (OUTDOOR)</u> |    | <u>FACILITIES</u> |    | <u>ACTIVITES</u>        |    |
|---|----|-------------------|----|-------------------------|----|
| FIT/SWISSBALL                             | 22 | DRY SAUNA         | 74 | JUNIOR MINI TENNIS      | 24 |
| BODY COMBAT                               | 12 | STEAM ROOM        | 57 | TRAMPOLINING            | 5  |
| YOGA                                      | 63 | JACUZZI           | 40 | TENNIS LEAGUE (SENIORS) | 44 |

|                       |    |  |  |    |  |                            |    |
|-----------------------|----|--|--|----|--|----------------------------|----|
| STEP                  | 18 |  | THERAPY ROOM                           | 44 |  | 5 A SIDE FOOTBALL (JUNIOR) | 13 |
| BOXCERISE             | 22 |  | CRECHE                                 | 8  |  | 5 A SIDE FOOTBALL (SENIOR) | 11 |
| LEGS,BUM &TUMS        | 22 |  | DISABLED ACCESS                        | 3  |  | BASKETBALL                 | 5  |
| BODY PUMP             | 16 |  | PROPER PRO SHOP                        | 1  |  | 5 A SIDE WALKING           | 2  |
| CHAIR BASED PILATES   | 7  |  | INDOOR JUNIOR AREA                     | 1  |  | INDOOR SKITTLES            | 15 |
| CHAIR BASED YOGA      | 2  |  | ENLARGED FITNESS SUITE                 | 98 |  | TENNIS LEAGUE (JUNIORS)    | 20 |
| SELF DEFENCE (JUNIOR) | 2  |  | FITNESS (AEROBIC) STUDIO               | 66 |  | ADULT MINI TENNNIS         | 5  |
| SUSPENSION TRAINING   | 1  |  | SWIMMING POOL                          | 2  |  | TABLE TENNIS               | 3  |
| BODY ATTACK           | 8  |  | CAFÉ                                   | 3  |  | GYMNASTICS                 | 2  |
| PILATES               | 2  |  | BENCHPRESS/BARBELL HOLD AND SQUAT RACK | 1  |  | MORE EVENING CLASSES       | 1  |
| BODY JAM              | 1  |  | INDOOR TENNIS                          | 1  |  |                            |    |
| SALSA                 | 24 |  | SPORTS HALL                            | 1  |  |                            |    |
| MODERN JIVE           | 32 |  | DISHWASHER                             | 1  |  |                            |    |
| BALLROOM              | 33 |  |  |    |  |                            |    |
| STREET DANCE          | 2  |  |  |    |  |                            |    |
| LATIN AMERICAN        | 1  |  |  |    |  |                            |    |
| RUNNING CLUB          | 28 |  |  |    |  |                            |    |

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|---------------|----|--|--|--|--|--|
| CYCLING CLUB  | 48 |  |  |  |  |  |
| WALKING CLUB  | 59 |  |  |  |  |  |
| POWER WALKING | 1  |  |  |  |  |  |